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# ST STANISLAUS' COLLEGE BATHURST

## *Scholarships & Bursaries Policy & Procedures*

**Intended Audience:** College Community

**Distribution:** College Policies and Procedures Manual, College website

Responsibility for Policy Implementation	Head of College
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## Document Control

Version	Approved/Endorsed By	Approved/Endorsed Date
1 – Draft Policy	Head of College	July 2024
3 – Draft Policy	Board Governance Committee	July 2024
4 – Final Policy	Board of Directors	August 2024

## 1. Introduction

St Stanislaus' College Bathurst is a day and boarding school for boys in Years 7 to 12. The College seeks to proclaim the gospel in the spirit of St Vincent de Paul through the formation of our students and all associated with the school in a welcoming, caring environment where all our students are supported and challenged to do their best.

As a Catholic school in the Vincentian tradition, education at the College is underpinned by the below College values.



## 2. Policy Statement

St Stanislaus' College Bathurst is committed to providing education and care to children and young people to assist them to develop into high achieving, supported young adults, positively connected to each other and to the communities in which they live and which they will serve.

To acknowledge our diverse student population and encourage excellence, the College offers a limited number of scholarships and bursaries each year. Scholarships are awarded on a two-year basis for students entering Years 7, 9 and 11. Scholarships offer students the opportunity to involve themselves in the College community and carry high expectations of engagement in College life.

The College Board of Directors is responsible for setting the total amount of scholarships and bursary funding to be available in each budget year and will approve a funding allocation in the operational budget annually. This funding allocation will be delegated to the Head of College to be awarded to scholarships and bursaries in accordance with this policy and procedures.

## 3. Policy Purpose

The purpose of this policy is to outline how scholarships and bursaries are awarded at the College.

## 4. Policy Scope

This policy applies to all students, families and staff.

## 5. Related Policies

- *Enrolment Policy and Procedures*
- *Fees Management Policy and Procedures.*

## 6. Scholarships

The College offers a limited number of scholarships each year in the following categories:

### Academic

- Demonstrated outstanding academic ability, effort and achievement.

### Leadership

- Displays strong leadership attributes and has held a leadership role either at school or within a faith, cultural or community context.

### Creative Arts

- Demonstrated commitment to the creative arts along with strong academic results.

Scholarship applications are reviewed by the Head of College, a member of the Leadership Team and the Leader of Community Connection. Scholarships are awarded based on students meeting the prescribed criteria contained in the scholarship application form(s). For students entering Year 7, they are required to sit a literacy and numeracy test which is held in February in the year prior to enrolment. The results of this testing is considered along with the other criteria when awarding Year 7 scholarships.

Current students of the College and students of other schools are welcome to apply for a scholarship.

Scholarship applications are received via the College website through completion of an online application form (<https://stannies.com/scholarships/>). Applicants must provide the College with supporting documentation including a recent photograph, copies of the student's two most recent school reports and a copy of the student's most recent NAPLAN results. All required documentation must be uploaded online via the application form. Families are advised in writing of the outcome of the scholarship application for their son.

Generally, applications for scholarships are received as follows:

- Year 7 – by February in the year prior to enrolment;
- Year 9 – in Term 3;
- Year 11 – in Term 3.

Scholarships are awarded to the following values:

- Full scholarship – covers 100% of tuition fees;
- Half scholarship – covers 50% of tuition fees;
- Partial scholarship – between \$1,000 and \$2,000 towards tuition fees.

The scholarship does not cover charges for school services not included in the tuition fee, for example, capital fees and other levies, devices, uniform shop purchases, private music lessons, musical instrument hire, or co-curricular activities.

The continuation of the two-year scholarship is contingent upon the following expectations:

### The Scholarship Holder

- Continued strong academic effort and achievement;
- Ongoing, committed participation in and contribution to all aspects of College life;
- Ongoing support of all College expectations.

## Families

- Ongoing support of all College expectations;
- Fees and other monies owing to the College are paid promptly.

Review of academic progress and contribution to College life of all scholarship holders are held in Term 3 of the first year of the scholarship to ensure that expectations are being met.

The College may terminate any scholarship at any time, where in its opinion, the terms of the scholarship are not being met. The Head of College will liaise on such matters with families following which formal notification will be provided in writing.

Scholarships are not considered to be a fees relief mechanism.

## **7. Bursaries**

A bursary applies to boarding students and covers an amount of boarding fees. The amount of a bursary generally ranges between \$2,000 to \$4,000 per year and once awarded, is applied to boarding fees for the life of the student's enrolment at the College.

Applications for a bursary will be accepted from students who are not yet enrolled at the College. An application may be made in writing to the Head of College outlining how the student will contribute to the life of the College and to the Boarding House.

Bursaries are awarded at the discretion of the Head of College.